

The Tennessee Sunshine Law Passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting.

## TENNESSEE DEPARTMENT OF HEALTH

## **MEMORANDUM**

**Date:** July 15, 2006

**To:** Andrea Turner, Director of Communications and Media Relations

From: Rebecca Brown, Administrator

**Name of Board:** Committee for Clinical Perfusionists

**Date of Meeting:** August 1, 2006

**Time:** 10:00 A.M., CST

**Place:** Millennium Maxwell House Nashville

2025 Metro Center Blvd Nashville, TN 37228 (615) 259-4343

## Major Item(s) on Agenda:

- 1. Review and approve the minutes from the May 2, 2006 meeting
- 2. Receive reports and/or requests from the Division Office
- 3. Receive reports and/or requests from the Director/Manager
- 4. Receive reports and/or requests from the Office of General Counsel
- 5. Receive reports and/or requests from the Bureau Office
- 6. Receive reports and/or requests from the Division of Investigations
- 7. Receive reports and/or requests from the Disciplinary Coordinator
- 8. Review and discuss Legislation

- 9. Review, approve and ratify new licensure files
- 10. Designation by council of what information it wants on the "Noteworthy" section of the Internet
- 11. Adjournment

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.